

State of Maine  
Board of Licensure in Medicine  
137 SHS, 161 Capitol Street  
Augusta, Maine 04333-0137  
January 9, 2024 @ 8:00 a.m.

The January 2024 monthly meeting of the Board is being held in-person at the Board’s offices in Augusta, Maine. In addition, though not required by law, this meeting is being made virtually available to the public using the platform Zoom. A link for the public to access the Board meeting virtually is included below and posted on the Board’s website. **The Board encourages members of the public to attend the meeting virtually.**

**Join Zoom meeting:** <https://mainestate.zoom.us/j/89219988000>; Meeting ID: 892 1998 8000;  
Passcode: 03120634 or by phone (305) 224-1968 or (309) 205-3325

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- I. Call to Order
  - A. Amendments to Agenda
  - B. Scheduled Agenda Items
- II. Licensing
  - A. Applications for Individual Consideration
    - 1. Initial Applications (none)
    - 2. Reinstatement Applications (none)
    - 3. Renewal Applications
      - a. Vanessa M. Alvarez, MD..... L1
    - 4. Requests to Convert to Active Status
      - a. Robert F. Zimmerman, III, M.D. .... L2
    - 5. Requests to Withdraw License/License Application (none)
    - 6. Requests for Collaborative/Practice Agreements (none)
  - B. Other Items for Discussion (none)
  - C. Citations and Administrative Fines (none)
  - D. Licensing Status Report ..... L3
  - E. Licensing Feedback ..... L4
- III. Board Orders/Consent Agreements/Resolution Documents for Review
- IV. Complaints
  - 1. CR22-122
  - 2. CR23-45
  - 3. CR23-65
  - 4. CR23-111
  - 5. CR23-117
  - 6. CR23-159
  - 7. CR 23-168
  - 8. CR23-173
  - 9. CR23-177
  - 10. CR23-181
  - 11. CR23-187

12. CR23-197	
13. CR23-204	
14. CR23-210	
15. CR23-240	
16. CR23-257	
17. Intentionally left blank	
18. Intentionally left blank	
V. Assessment and Direction	
19. AD23-148	
20. AD23-152	
21. AD23-179	
22. AD23-233	
23. AD23-235	
24. Intentionally left blank	
25. Pending Adjudicatory Hearings and Informal Conferences report (during the meeting the Board may discuss the status of any pending matter)	
26. Consumer Assistance Specialist Feedback	
VI. Informal Conference (None)	
VII. Minutes of December 12, 2023.....	1
VIII. Consent Agreement Monitoring	
A. Monitoring Reports	
1. Intentionally left blank.....	2
IX. Adjudicatory Hearing (none)	
X. Remarks of Chair .....	3
XI. Executive Director’s Report .....	4
A. FSMB Annual Meeting.....	5
B. FSMB Fee Change.....	6
C. State Representatives Letter.....	7
D. IMLCC Annual Report .....	8
E. IMLCC Board Member Request.....	9
F. Brinton Darlington, MD Obituary .....	10
G. License Renewal Demonstration .....	11
XII. Assistant Executive Director’s Report (none)	
XIII. Medical Director’s Report (none)	
XIV. Remarks of Assistant Attorney General .....	12
XV. Rulemaking (none)	
XVI. Policy Review (none)	
XVII. Requests for Guidance (none)	
XVIII. Board Correspondence (none)	
XIX. FSMB Material (none)	
XX. FYI .....	13
XXI. Other Business	
A. Petition to Withhold Information Pursuant to a FOAA Request .....	14
XXII. Adjournment	

**Board of Licensure in Medicine**  
**Procedural Rules for January 9, 2024**

1. Board staff have established the Zoom meeting to allow public observation only.
2. In the event that the Board enters an executive session, the meeting will remain live on Zoom, but the camera and microphone will be turned off until the Board resumes a public session of the meeting.
3. The Board meeting will be conducted with Board members displayed visually in the Boardroom.
4. For Board members and Board staff who are participating in the meeting here are some helpful hints:
  - All phones/cell phones should be on mute at this time. Thank you.
  - If anyone requires a bathroom break, please speak up and request a break in the meeting.
  - We will be conducting a lunch break during the meeting, commencing at 12:00 p.m. The meeting will remain “live” on Zoom during that time. However, all lines will be muted, and the camera will be turned off.
5. Members of the public who are attending the meeting in-person are cautioned not to speak during the meeting as it may be picked up by the microphone and unnecessarily disrupt the meeting and/or ability of the public accessing the meeting virtually to hear the Board members.
6. Members of the public who are attending the meeting in-person are cautioned not to approach the Board members or to engage them in discussion. Board members are here today to conduct the business of the Board, and the Board staff is here today to support the Board in conducting its business.
7. Members of the public who are attending in person and are having difficulty hearing the discussion should log onto the Zoom meeting using their personal devices and listen using headphones.

8. Access to the Board staff offices is restricted to Board staff and Board members.
9. The meeting today will follow (as best as possible) the agenda, which will consist of:
  - i. Licensure Matters;
  - ii. Complaints and Investigations;
  - iii. Public Agenda; and
  - iv. Adjournment